

Tele : 011-25686913

ADVISORY - 07

Headquarters
Dte General Border Roads
Seema Sadak Bhawan
Ring Road, Delhi Cantt
New Delhi - 110 010

52263/DGBR/ *BS* /E3Q

03 May 2012

HQ CE (P) Beacon,	C/O 56 APO	PIN -931706
HQ CE (P) Himank,	C/O 56 APO	PIN -931710
HQ CE (P) Sampark,	C/O 56 APO,	PIN -931712
HQ CE (P) Deepak,	C/O 56 APO	PIN -931709
HQ CE (P) Chetak,	C/O 56 APO	PIN -931707
HQ CE (P) Udayak,	C/O 99 APO	PIN -931715
HQ CE (P) Vartak,	C/O 99 APO	PIN -931716
HQ CE (P) Dantak,	C/O 99 APO	PIN -931708
HQ CE (P) Sewak,	C/O 99 APO	PIN -931714
HQ CE (P) Setuk,	C/O 99 APO	PIN -931713
HQ CE (P) Pushpak,	C/O 99 APO	PIN -931711
HQ STF Hirak	C/O 56 APO	PIN: 931724
HQ CE (P) Arunank	C/O 99 APO	PIN: 931719
HQ CE (P) Brahmank	C/O 99 APO	PIN : 931722
Rohtang Tunnel	C/O 56 APO	PIN:931720
EBW (GREF)	C/O 99 APO	PIN -931701

HQ (P) Shimla
HQ (P) Shimla
GREF CENTRE

Dighi Camp

Pune-15

HQ (P) Sirohi

ROAD MOVE SANCTION

1. Please refer BROO 3/90.
2. Despite instructions having been issued time and again, Inter Projects moves without prior approval are being undertaken. It is pertinent to note that no provision for ex-post-facto sanction exist in BROO 3/90.
3. Apropos following may please be taken into consideration before forwarding requisition for PMS to this HQ:-
 - (a) All requests for PMS should reach this HQ by post/ fax (15 days clear) before the proposed date of move in the prescribed format duly recommended by CE. Requisition form received after move date will be returned un-sanctioned.
 - (b) Move of vehicles between places connected by rail be restricted to emergent cases only. The same to be explained in detail. Also refer Para 13 to BROO 3/90.
 - (d) Avoid piecemeal move of vehicles to same destination within same date/period.

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(e) No ex-post-facto move sanction can be accorded in accordance with para 13 08 of BROO 3/90.

(f) For emergent moves, refer Para 8 to BROO under reference..

(g) All the entries in the requisition form be filled. Incomplete form shall be returned.

4. This be disseminated to all concerned for strict compliance please.

DDU(TA) for info pl

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D/S
3/5

(Sanjeev Dogra)
Col
Director E3'Q"
For Dir Gen Border Roads

07/5

TO BE HANDED OVER ON RELIEF

ADVISORY : MALPRACTICES IN BPL

1. Refer the following :-

- (a) HQ DGBR letter No 52770/DGBR/MOU/E3Q (FOL) dt 08 Aug 2012.
- (b) HQ DGBR letter No 52770/DGBR/MOU/E3Q (FOL) dt 15 Oct 2012.

2. Petroleum products are highly volatile, expensive & lucrative fossil fuels which are extensively prone to malpractices. The responsibility of ensuring zero malpractices in issue, receipt, storage and further issuing of Petroleum products rests with the Projects. Recently a case of malpractice in BPL has come to fore. The following table covers few such practices which may be undertaken by persons with malafide intentions.

	<u>MALPRACTICES</u>	<u>RESULT</u>	<u>REMEDIAL ACTION</u>
<u>COMPARTMENT</u>			
1.			
1.1	False Dip/proof levels.	By altering, more quantity can be filled and taken out of the terminal	Painting Dip / proof level inside manhole cover for easy on the spot verification
1.2	Providing polythene bottom open sack inside compartments with provision to make it 'U' shaped when needed.	Product up to Desired quantity retained while delivering at customer's premises, removed later on by release of a rope / wire.	Through frequent checking for any new fitting / device in the trunk while loading / unloading.
1.3	Providing a tray inside compartment to hold product.	After decanting, product removed at convenience	Surprise opening of a manhole calibrating and customer education will reduce the pilferage.
2. <u>MANHOLE</u>			
2.1	Filling up lighter product say MS in dip pipe in which preferal holes are blocked to enable show false dip.	After filling a heavier fraction decant required quantity of product, put powder detergent / chalk powder, fill up lighter fraction to the dip height and cheat the customer.	Remove a bucketful of product from bottom, pour it thru' the dip pipe, make the product mix and take the dip. (b) Check the dimension of the minimum holes be provided in fill / dip pipes.
2.2	Sealing manhole	As only one seal is fixed remove all the bolts / nuts turn the manhole without disturbing seal, bail out product - replace as before.	Ensure two seals affixed exactly opposite on the manhole to prevent tampering.

2.3	Additional left handed thread attachment in the dip pipe to heighten product levels.	Normally, to have the cup fitted, screwed end will be provided, These screwed end will have anti-clockwise thread. So, if at all the additional fitting is noticed while trying to un-screw in the normal way, we will be only tightening.	While fitting and inspecting, utmost care to be exercised.
2.4	Blocking the bottom of dip/fill pipes which do not have holes with metallic disc fixed with wax and soap.	Product removed from compartment dip/fill pipe filled on product level and entire compartment pilfered.	(1) Remove one or two buckets watch for fall in dip. (2) Pour a small quantity of product into the dip pipe which will over flow as bottom is blocked.
2.5	Changing the original position of dip pipe without tampering the manhole seals, introducing a false bottom to enable keep proof level unaltered, have higher product level to enable take out more product from the Installation. Counter sunk screw smudged with black material gives decisive look while checking.	Additional product filled, pilferage done enroute, dip pipe position changed to the correct one and deliver the calibrated quantity.	All pipes and fittings should be welded to manhole without exception info Oil Coy of such infractions in writing
2.6	Removing and re-fixing the entire dip/datum plate as a unit and raise so as to keep the original proof/oil levels intact but increase the oil level	Remove excess filled product reintroduce correct ones deliver product at destination.	No additional/excess Welding to be permitted on manholes. Frequent inspection at both the ends to be done.
2.7	Manhole dome hinges not welded.	Remove nuts, open manhole, siphon out product and replace dome as before.	Insist all the dome hinges to be welded.
3. BOTTOM			
3.1	Deceptive welding on bottom wheel valves, not providing hole insertion of sealing wire.	Bottom wheel valve top is welded/braised to appear to have been fixed to the stem and by not providing hole in stem, the sealing is just passed thro' the wheel and sealed. Remove the wheel, operate with spanner, pilfer product.	Frequent inspection, operate manually and satisfy the welding is permanent both at filling point and decanting.

3.2	Increase the manifold so as to take more products from the truck.	Pilfer the line quantity by slight operation of valves.	Insist removal of man in all trucks. As time major factor for bu discharge, removal manifold is not ad- vise If decided, this can insisted upon.
4. SEALS			
4.1.	Removal of seals without damaging	Even with the plastic seals, when not pressed to the full extent, removal of the wire is possible.	The holes in the seal to provided at the bottom far as possible.
4.2.	After sealing break wire Joint & insert this so as to be within the stem hole.	Pilfer line quantity; if possible more product in the top valve is leaky.	Educate customer check of seals, sea should not be taken a foolproof guard aga pilferage malpractices,
4.3	Reverse seal and seal the truck.	Easy removal and indulge in pilferage.	Shorten the link ; prevent reversing.
4.4	Apply a drop of oil on smoother surface of plastic seal.	Remove seal easily and indulge in any malpractices.	Provide serration on b sides.
5. DIP GAP ROD			
5.1	Duplicate Certificate / dip rod altering the oil level alone to a higher capacity.	Fill excess quantity of product at the Terminal, remove and deliver correct quantity to the consignee.	Check with master copy the dip particulars frequently as possible.
5.2	Non graduated dip rod in cms.	Facilitate easy manipulation of duplicate dip rod, on the spot verification of measurements become difficult	Insist on graduated dip rod & write to Oil Coy.
5.3 a)	Taking away of Product in an empty compartment.	While one/two compartments are empty, during delivery by opening empty compartment, allow product to enter, close and take away this quantity as empty was established to the customer	Educate customers on tl aspect of pilferage to che empty compartment af delivery also. More so wh most of MS load indent a for one compartment.
5.3 b)	Mixing all sorts of Waste oil / water with black oil loads.	Since Ex-MI supplies are sent without seals, easily decant good product, add waste oil, water etc. and cheat the consignee.	Remove some quantity of from bottom from ea compartment and check f water sediment, etc.

6. DATUM PLATE			
6.1	Cutting edges of datum plate	Cheat the consignee by charging higher dip with less products.	Take dip at centre of dip hole.

3. The contents of this letter including the above mentioned malpractices, result and remedial actions be disseminated to all concerned for inclusion in SOP on BPL receipt and decanting.

4. Pl ack.

No : 52777/Advisory/03/DGBR/E3Q

Headquarters
Dte General Border Roads
Seema Sadak Bhawan
Ring Road, Delhi Cantt
New Delhi – 110010



(Sanjeev Dogra)
Col
Dir E3Q
For Dir Gen Border Roads

Dated : 09 Apr 2013

Distr :-

1. _____
(All CE (P))
2. GREF Centre.
3. DGBR Coord